

Inc Village of Hewlett Bay Park

30 Piermont Avenue Hewlett, NY 11557

Tel: 516-295-1400 Email: Buildingdepartment@Hewlettbayparkny.gov

Building Department

Air Conditioning Application

OWNER'S NAME	_____
PROPERTY ADDRESS	_____
TEL. #.	_____
EMAIL	_____
INSTALLER:	_____
COMPANY ADDRESS	_____
EMAIL	_____
TEL. #	_____

NEW UNIT INSTALL UNIT REPLACEMENT NEW DUCT WORK REPLACE DUCTS

Cost of construction for duct work: \$ _____

Description of work: _____

Size of unit(s): _____

	BASEMENT	1ST FLR	2ND FLR	ATTIC	OUTSIDE	TOTALS
DUCT(S) LOCATION						
UNIT(S) LOCATION						

FEE SCHEDULE:

\$150 for the first unit, \$75 each additional and 1% of the cost of installation.

SUBMITTION REQUIREMENTS

- COMPLETED APPLICATION FORM
- NASSAU COUNTY CONSUMER AFFIARS LICENSE
- LIABILITY INUSRANCE & WORKERS COMP INSURANCE (VILLAGE MUST BE CERTIFICATE HOLDER & ADDITIONALLY INSURED)
- TWO (2) SURVEY'S DEPICTING THE LOCATION AND SETBACKS OF THE UNITS FROM THE PROPERTY LINE AND ANY STRUCTURES
- TWO (2) SETS OF PLANS SHOWING THE DUCT WORK
- LOCATION AND TYPE OF REQUIRED SHRUBBERY SCREENING
- UNIT MANUFACTURING SPECS & DUCT WORK SPECS

Owner & installer certifies that the proposed work complies with all the provisions of the building zone ordinance, building code (including state building construction code) and all other applicable statutes, ordinances, rules and regulations.

No licensed installer shall sign a permit application or act as an agent for a person who is not a licensed with Nassau County consumer's affairs

Print Name (Owner) _____

Print Name (Installer) _____

Signature (Owner) _____

Signature (Installer) _____

Sworn to before me this

____ day of ____ 20 ____

Sworn to before me this

____ day of ____ 20 ____

Notary Public, State of New York

Notary Public, State of New York